



**CHARGE Syndrome Foundation, Inc.
REQUEST FOR PROPOSALS
Clinical Advisory Board**

CHARGE Syndrome Foundation Clinical Research Grants Program:

The CHARGE Syndrome Foundation, Inc. (Foundation) announces the availability of research grants of up to \$25,000. Most awards are anticipated to be in the range of \$2,000 - \$5,000. The purpose of these grants is to promote clinical research on the treatment, intervention, prevention, and support of individuals with medical, health, and behavioral issues, and their families. Both established and new investigators are encouraged to apply.

Proposals are for funding for one calendar year. Preference will be given to projects that include investigators who are new to CHARGE research and to projects with clear potential to lead to future funding from other agencies.

Application timetable:

Deadline: On-Going Basis

Notification: Within 60 Days of Application

Grant funds will be available: 30 Days After Notification

Application process:

All applications should be submitted by email to the Foundation at david@chargesyndrome.org. Proposals should be for one year of support. Each proposal will be peer reviewed by the Clinical Advisory Board of the CHARGE Syndrome Foundation, and then considered for approval by the Executive Board of the Foundation. The CAB consists of professionals from a variety of disciplines who have extensive research experience into clinical issues and CHARGE syndrome.

Review criteria will include:

- Scientific merit
- Feasibility
- Likelihood of future funding from other sources
- Innovation
- Collaboration with other researchers
- Relevance to CHARGE syndrome

Funds may not be used for salaries or travel expenses. Indirect costs are allowed up to 10% of the total grant.

Grant proposals should be single spaced (1-inch margins), and 12-point Arial font, including all text and tables, and include:

- Title of project and amount requested
- Type of investigator (new vs. established)
- Abstract (250 words)
- Proposal Narrative, five pages maximum, organized as follows:
 - Specific Aims
 - Rationale and preliminary findings
 - Research plan, including proposed data analysis
 - References, not included in the 5-page limit
- Budget with detailed justification (2 pages maximum).
- NIH formatted biosketch or vitae (limited to 4 pages) for each investigator. Vitae should include name, position, educational history, employment history, and honors, publications and grants.

Grant conditions:

As a condition of accepting funds from the Foundation, applicants must agree to the following conditions:

- Acknowledge funding provided by the Foundation in any publications or presentations of the research.
- Make published results available to the Foundation for distribution.
- Be available to attend a Foundation conference to present the findings.
- Become member of the Foundation (**\$30 cost**).
- Produce proof of how the grant funds were spent upon request of the Foundation.