

CHARGE Syndrome Foundation, Inc. Request for Proposals

We invite qualified investigators at universities, hospitals, research and other institutions to submit applications for grants which have the aim of advancing knowledge about CHARGE syndrome. Research topics appropriate for support by the CHARGE Syndrome Foundation, Inc. include: investigations into possible causes of CHARGE; further delineation of features and natural history of the disorder; studies of behavior issues in CHARGE; and other clinical studies of CHARGE.

Applicants should submit the following information summarizing the proposed studies by e-mail attachment to the chair of the Research Committee (RC), Meg Hefner, M.S, Genetic Counselor hefnerma@slu.edu

1. Investigator's full name(s), academic appointment, full mailing address, telephone and FAX numbers and e-mail designation.
2. The RFP number shown at the top of this RFP.
3. Title of the proposed research.
4. Research objectives.
5. Relevance to CHARGE syndrome.
6. The hypothesis or hypotheses to be tested.
7. Any preliminary data.
8. Statement of the methods of procedure(s), including anticipated length of study.
9. Plan for evaluating the results.
10. IRB approval/applications. (Note: if you submit the proposal before IRB submission, the RC can provide input regarding study design).
11. Funds requested and how they will be used (budget).
12. Schedule for the proposed research.
13. Method for receiving funds.
14. Current financial support, if any.
15. Curriculum vitae, preferably in NIH format (not to exceed two pages) for the PI.
16. If this is a request for a renewal of a current CHARGE Syndrome Foundation, Inc. grant, it should include the period of the grant and be accompanied by a one page summary of progress to date.

Applications will be evaluated by the Research Committee, which will make recommendations to the Board. Approval and decisions on funding levels will be made by the CHARGE Syndrome Foundation, Inc. Board of Directors. Applicants will be notified of status (accept, reject, amount granted) within 60 days of receipt of the application.

Applications will be reviewed and funded using the following criteria:

- Relevance of the research to the mission of the CHARGE Syndrome Foundation, Inc. (to provide information and support to families of and individuals with CHARGE syndrome)
- Other requests pending
- Amount of funding requested
- Funds available

As a condition of accepting funds from the CHARGE Syndrome Foundation, successful applicants agree to the following conditions:

1. Acknowledge funding provided by the Foundation in any publications or presentations of the research.
2. Make published results available for distribution to the Foundation's membership via the Foundation website.
3. Agree to present findings at a CHARGE Syndrome Conference and/or in an article in the Foundation quarterly newsletter.
4. Provide e-mail status updates at regular intervals agreed to at the time of funding.